



# Sawyers Valley Primary School

An Independent Public School

## Sawyers Valley Primary School P&C General Meeting

### Meeting Minutes – Staffroom on 26<sup>th</sup> May 2015

	<b>ATTENDEES:</b> Lee Stohr, Kylie Colyer, Jo Gray, Julie Secull, Anne Baer, Kim Ruwoldt, David Sawers, Deanne Pilton	
<b>1</b>	<b>Welcome and Apologies</b>	
1.1	Meeting declared open by Lee Stohr at 2.07pm, welcoming David Sawers as the new Principal	
1.2	Apologies/Absentees: Robin Netherway, Michelle Ramsey, Nicole Willers, Beverley McLachlan, Michelle Hardy, Andrea Day, Lisa Di Donato, Bec Ewen, Bronte Osborne, Amy Metaxas, Nicole Willers, Simone Willis, Justine Willis, Kerryn Utting, Kjerstin Hickey	
<b>2</b>	<b>Minutes of Previous Meeting</b>	
2.1	<b>Resolution:</b> That the minutes of the meeting of the Sawyers Valley Primary School P&C Association held on 10 <sup>th</sup> March 2015 be taken as read and confirmed as true and accurate record. <b>CARRIED</b>	
<b>3</b>	<b>Actions arising from previous meeting</b>	<b>Status</b>
3.1	Sporting Schools – afternoon Sports – David advised that School needs to appoint somebody who is willing to organise and coordinate and then apply for Grants, David to discuss with A. Charman	ongoing D. Sawers
3.2	new BBQ – Kylie applied for Quick Grant (\$500) at Shire of Mundaring, waiting for assessment, if grant gets approved money is used to purchase BBQ (BBQ Galore are willing to give discount)	ongoing A. Metaxas J. Secull
3.3	GST Savings Uniform Shop – David expressed his doubt in this proceeding being legal as Uniforms are no Items directly benefiting and/ or staying in the School and thus being object for GST – Lee and Kylie to get more info from WACSSO and ATO for School to reconsider their view	Ongoing L. Stohr K. Colyer
<b>4</b>	<b>Business arising from previous meeting</b>	<b>Action</b>
4.1	Walkathlon – still to be announced, will be week 3 Term 4, but no specific day yet, David to follow up	D. Sawers
4.2	Free Lunch Term 2 – wasn't discussed	



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<b>5 Correspondence In / Out</b>		
5.1	In <b>Resolution:</b> That correspondence in be received as per attached list. <b>CARRIED</b>	
Date	From	Subject
01.5	Australian Fundraising Specialists	Brochure
05.5	Westpac	General Account Bank Statement
05.5	Westpac	Uniform Shop Account Bank Statement
12.5	ASG	Info Nominations Teaching Awards
13.5	Westpac	Confirmation Changes to Online Banking Service
18.5	Westpac	Info Letter Update Banking Terms and Conditions
19.5	The West Australian	Fundraising info (Schools Wish List)
22.5	Westpac	online banking changes (Westpac Live)
25.5	WACSSO	SDERA News (Newsletter)
26.5	WACSSO	Insurance Documents, Invoice Affiliation Fees
5.2	Out <b>Resolution:</b> That correspondence out be received as per attached list. <b>CARRIED</b>	
Date	To	Subject
15.5	Club Sierra	Certificate of Appreciation
15.5	Mundaring Massage Therapy	Certificate of Appreciation
15.5	Mundaring Florists By Design	Certificate of Appreciation
15.5	Hangers Boutique Mundaring	Certificate of Appreciation
15.5	Everbloom Garden Center	Certificate of Appreciation
15.5	Cafe Cinco 5 Gallos	Certificate of Appreciation
15.5	Country Living Sawyers Valley	Certificate of Appreciation
15.5	Scented Addictions Sawyers Valley	Certificate of Appreciation
Date	<b>Cheques written</b> to	Subject
07.5	K. Colyer	Reimbursement Uniform Shop Receipt Books
11.5	Visa Card	Transfer for School Dance Supplies





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9	<b>Meeting Close/Adjournment/Next Meeting</b>	
	The meeting was closed by Lee Stohr at 3.01pm.  Next General Meeting Tuesday 23 <sup>rd</sup> July at 9am	

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Signed (Lee Stohr - President)

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Date

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## SVPS P&C Action Register

Date Raised	Topic/Item	Action	Person Responsible	Current Status
20/04/15	Walkathon	Date to be announced	D. Sawers	ongoing
2014	GST Savings	Contacting ATO and WACCSO for more info and to confirm whether possible	L. Stohr, K. Colyer	ongoing
17/02/15	Sporting School – afternoon Sports	Appointing coordinator and applying for Grant	D. Sawers	ongoing
17/02/15	Portable BBQ	Awaiting response for Grant Application	A. Metaxas, J. Seccull	ongoing
26/05/15	Undercover area seating	Obtaining quotes	K. Colyer	ongoing
26/05/15	Wood Raffle	Inspection of wood	I. Stohr, J. Seccull	
26/05/15	Trampolines / Exercise Bikes	Clarifying details	D. Sawers	