

Sawyers Valley Primary School An Independent Public School

	Sawyers Valley Primary School P&C Executive Meeting						
	Meeting Minutes – Staffroom on 24 th August 2015						
	ATTENDEES: Lee Stohr, Kylie Colyer, Jo Gray, Kim Ruwoldt, David Sawers, Amy Metaxas, Melanie Wigmore, Laura Mead						
1	Welcome and Apologies						
1.1	Meeting declared open by Lee Stohr at 2pm						
1.2	Apologies/Absentees: Anne Baer, Julie Seccull, Robin Netherway, Michelle Ramsey, Beverley McLachlan, Michelle Hardy, Andrea Day, BecEwen, Bronte Osborne, Simone Willis, Deanne Pilton, Justine Willis, Nicole Willers, Lisa Di Donato, Kjerstin Hickey, Kerryn Utting, Karmyn McAuliffe, Emily Stanton-Clements						
2	Minutes of Previous Meeting						
2.1	Resolution: That the minutes of the meeting of the Sawyers Valley Primary School P&C Association held on 23 rd July 2015 be taken as read and confirmed as true and accurate record. CARRIED						
3	Actions arising from previous meeting	Status					
3.1	Walkathon – David presented 3 funding requests for consideration 1) Wet Area upgrade – hot water system purchase and installation, replace trough with a stainless steel sink and flickmixer tap and install new benchtop	ongoing					
	approx. \$2000 2) Update Early childhood outdoor resources (eg. Shovels, wheelbarrows, trucks, etc.) approx. \$2400						
	3) Computer tablets for whole school approx. \$ 4000						
	Resolution: promote wet area upgrade for Walkathon profits to be spent on	CARRIED					
3.2	Sporting schools – Mrs Charman following up to finalise	ongoing D. Sawers					
3.3	Wood – Amy to contact Lisa and organise pickup of wood before faction carnival	ongoing A.Metaxas					
3.4	Trampolines – not required	Closed					
3.5	Fathers Day Raffle – prizes obtained, Kim to hand out raffle tickets to class rooms on Monday 31st August	ongoing K. Ruwoldt					
3.6	Faction Cross Country	closed					
3.7	Uniform Shop – Melanie Wigmore to help Kim out for remainder of the year						
4	Business arising from previous meeting	Action					
4.1	Free Lunch Term 3 – at Faction Carnival, we will be selling leftover snacks and glow products from school dance, Amy to swap gas bottles over at Kleenheat Gas, Kleenheat have donated 2 free BBQ gas bottles						



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5	Correspondence In / Out			
5.1	In Resolution: That correspondence in be received	d as per attached list. CARRIED		
Date	From	Subject		
22.7	Bear Memories	Graduation Bear Brochure		
28.7	Sdera News	Newsletter		
30.7	RAC Little Legends Club	Brochure		
13.8	Westpac	General Account Bank Statement		
13.8	Westpac	Uniform Shop Account Bank Statement		
13.8	Kanyana Wildlife	Tax Invoice		
13.8	Shire of Mundaring	Grant Aquittal Acknowledgement		
21.8	Harlequin Schoolbags Perm-a-Pleat	2016 Catalogue		
24.8		Back to School Order Reminder		
5.2	Out Resolution: That correspondence out be received.	ed as per attached list. CARRIED		
Date	То	Subject		
n/a	Local Businesses	General Letter asking for Donations for Fathers Day Raffle		
Date	Cheques written to	Subject		
20.7	K. Colyer	Reimbursement BBQ Plaque and archive boxes		
20.7	K. Colyel	Neimbursement BBQ Flaque and archive boxes		
6	Reports		Action	
6.1	Principal's report Resolution: That the Principal's report, as tabled, be adopted			
6.2	Treasurer's Report Resolution: That the Treasurer's report, as tabled, be adopted Account Balances CARRIED			
	General Account: \$13,875.13	Uniform Account: \$1,168.58		
6.3	Uniform Shop Report Resolution: That the Uniform shop report, as tabled, be adopted CARRIED			
7	General Business			
7.1	Faction Carnival Julie will text all members Tuesday or Wednesday regarding volunteering on the day			
7.2	Playgroup / Nature Play Fundraiser (BBQ Breakfast) Laura Mead attended to answer questions – letter attached 1) Playgroup are applying for a grant from Bendigo Bank to help cover costs for Bouncy Castle, Face painting and outdoor cinema hire 2) Coffee Van booked for the Sunday morning 3) Mr Sawers will set up a fire pit and cook damper and billy tea and possibly toast marshmallows			



Signed (Lee Stohr - President)

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Date

	4)	DOC a saibility of DDO by alfast on the Condensus ansign to union founds			
	4)	P&C possibility of BBQ breakfast on the Sunday morning to raise funds			
	5)	Only children enrolled at this school are able to attend – no older siblings; to be			
		covered by insurance			
	6)	Playgroup would like the P&C to provide man power for the event and leading up to			
	,	the event; They would then split profits with the P&C P&C would also need to pay			
		half of all costs; no projected costs at this stage			
8	Other Business				
8.1	Discus	sion on possibility of night meetings as we are excluding all working parents from	K. Colyer		
		,			
	COTICIA	outing; expression of interest to go in next newsletter for night meetings			
9	Meetii	ng Close/Adjournment/Next Meeting			
	The meeting was closed by Lee Stohr at 3.00pm.				
		, ,			
	Nov+ G	eneral Meeting Wednesday 23 rd September at 9am.			
	INEXT O	eneral Meeting Wednesday 25 September at 3am.			

3 3

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SVPS P&C Action Register

Date Raised	Topic/Item	Action	Person Responsible	Current Status
20/04/15	Walkathon	Kitchen upgrade in Wet Area		closed
17/02/15	Sporting School – afternoon Sports	Mrs Charman following up to finalize	D. Sawers	ongoing
26/05/15	Wood Raffle	Amy to organise wood to be picked up for Faction Carnival Day	A.Metaxas	ongoing