



Sawyers Valley Primary School

An Independent Public School

Sawyers Valley Primary School P&C Executive Meeting

Meeting Minutes – Staffroom on 24th August 2015

	ATTENDEES: Lee Stohr, Kylie Colyer, Jo Gray, Kim Ruwoldt, David Sawers, Amy Metaxas, Melanie Wigmore, Laura Mead	
1	Welcome and Apologies	
1.1	Meeting declared open by Lee Stohr at 2pm	
1.2	Apologies/Absentees: Anne Baer, Julie Seccull, Robin Netherway, Michelle Ramsey, Beverley McLachlan, Michelle Hardy, Andrea Day, BecEwen, Bronte Osborne, Simone Willis, Deanne Pilton, Justine Willis, Nicole Willers, Lisa Di Donato, Kjerstin Hickey, Kerryn Utting, Karmyn McAuliffe, Emily Stanton-Clements	
2	Minutes of Previous Meeting	
2.1	Resolution: That the minutes of the meeting of the Sawyers Valley Primary School P&C Association held on 23 rd July 2015 be taken as read and confirmed as true and accurate record. CARRIED	
3	Actions arising from previous meeting	Status
3.1	<p>Walkathon – David presented 3 funding requests for consideration</p> <ul style="list-style-type: none"> 1) Wet Area upgrade – hot water system purchase and installation, replace trough with a stainless steel sink and flickmixer tap and install new benchtop approx. \$2000 2) Update Early childhood outdoor resources (eg. Shovels, wheelbarrows, trucks, etc.) approx. \$2400 3) Computer tablets for whole school approx. \$ 4000 <p>Resolution: promote wet area upgrade for Walkathon profits to be spent on</p>	<p>ongoing</p> <p>CARRIED</p>
3.2	Sporting schools – Mrs Charman following up to finalise	ongoing D. Sawers
3.3	Wood – Amy to contact Lisa and organise pickup of wood before faction carnival	ongoing A. Metaxas
3.4	Trampolines – not required	Closed
3.5	Fathers Day Raffle – prizes obtained, Kim to hand out raffle tickets to class rooms on Monday 31 st August	ongoing K. Ruwoldt
3.6	Faction Cross Country	closed
3.7	Uniform Shop – Melanie Wigmore to help Kim out for remainder of the year	
4	Business arising from previous meeting	Action
4.1	Free Lunch Term 3 – at Faction Carnival, we will be selling leftover snacks and glow products from school dance, Amy to swap gas bottles over at Kleenheat Gas, Kleenheat have donated 2 free BBQ gas bottles	



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	<p>4) P&C possibility of BBQ breakfast on the Sunday morning to raise funds</p> <p>5) Only children enrolled at this school are able to attend – no older siblings; to be covered by insurance</p> <p>6) Playgroup would like the P&C to provide man power for the event and leading up to the event; They would then split profits with the P&C; P&C would also need to pay half of all costs; no projected costs at this stage</p>	
8	Other Business	
8.1	Discussion on possibility of night meetings as we are excluding all working parents from contributing; expression of interest to go in next newsletter for night meetings	K. Colyer
9	Meeting Close/Adjournment/Next Meeting	
	<p>The meeting was closed by Lee Stohr at 3.00pm.</p> <p>Next General Meeting Wednesday 23rd September at 9am.</p>	

Signed (Lee Stohr - President)

Date

SVPS P&C Action Register

Date Raised	Topic/Item	Action	Person Responsible	Current Status
20/04/15	Walkathon	Kitchen upgrade in Wet Area		closed
17/02/15	Sporting School – afternoon Sports	Mrs Charman following up to finalize	D. Sawers	ongoing
26/05/15	Wood Raffle	Amy to organise wood to be picked up for Faction Carnival Day	A.Metaxas	ongoing