

Sawyers Valley Primary School

An Independent Public School

Sawyers Valley Primary School P&C Executive Meeting	
Meeting Minutes – SVPS Oval on 4th September 2015	
	ATTENDEES: Lee Stohr, Kylie Colyer, Kim Ruwoldt, Amy Metaxas, Anne Baer
1	Welcome and Apologies
1.1	Meeting declared open by Lee Stohr at 9am
1.2	Apologies/Absentees: n/a
2	General Business
2.1	Family Halloween Campout – Sawyers Valley Playgroup proposing joint effort between P&C and Playgroup, see attached letter; Playgroup seeking P&C involvement for the event, that being mainly manpower Resolution: to be involved in the Family Halloween Campout without committing any financial assistance
	CARRIED
3	Meeting Close/Adjournment/Next Meeting
	The meeting was closed by Lee Stohr at 9.05am

Notes for P&C about the proposed Halloween Camp out

Initially proposed by the new SVPS Playgroup.

Fully endorsed by the school, administration involved in the organisation and are prepared to come along and be a part of the event (as are other teachers/staff).

Mr Sawers is keen to have a camp-fire and a sight has been chosen. Fiona Kent has been consulted and will help as and when we need her.

A colouring competition (gold coin donation to enter) will run prior to the event to raise profile.

Planning to date has been done by the Playgroup and a timeline of events has been prepared.

The night will consist of: late afternoon arrival, movie screen set-up, decorating of tent-sites for Halloween (prizes), ticket sales for the raffle, Dominoes pizza delivery, lighting of the camp-fire, sales of additional food items, coffee van to arrive to supply hot drinks, movie and goodnight. Silent auction to be announced.

Next morning, coffee van and breakfast. Raffle to be drawn. Tidy up and pack up. Goodbye!

A grant proposal has been submitted by Bendigo Bank to cover any additional costs, such as the movie licence, purchase of food items and additional entertainment. If we are not successful we will need to cover the cost of the licence and some additional food items out of the \$ raised by the sale of camp sites/colouring comp/movie tix.

P&C can get involved by:

Voting yes, so that the event can proceed with some extra help, being the first time a camp out has been run at the school it would be good to see a united front.

Voting yes, so that the P&C can raise additional funds for the benefit of our students here at SVPS.

Being available to help on the night or the next morning (**not** a requirement).

Sourcing items and support from local businesses for our silent auction and raffle.

Allowing use of the popcorn machine/bbq if required/urns if required

Running their own activity/fundraising strategy within the event, such as breakfast the next morning. Again, not a requirement but is something to consider.

Thanks – SVPS Playgroup.