Sawyers Valley Primary School Board Meeting  
Meeting No. 21 Minutes – Staffroom on Monday 13th June 2016 at 6.30pm

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<tbody>
<tr>
<td>1.1</td>
<td>Meeting declared open by D. Sawers at 6.30pm</td>
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<td>1.2</td>
<td>Apologies/Absentees: C. Stewart</td>
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2.0 Minutes of Previous Meeting
2.1 Moved by: S. Watkins Seconded by: C. Osborne

3.0 Business arising from Previous Meeting.
3.1 D. Sawers sent letters to Leanne Sheardown and Noelene Reeves expressing gratitude for their time and expertise shared with the school board especially during the IPS review period.

3.2 Nature Play / Outdoor Classroom area. Duty teachers are near area. All teachers and education assistants are well aware of the nature play area and the boundaries.

4.0 Election of Board Chair
4.1 Role of the Board. Terms of Reference for School Board was distributed to all Board Members.

4.2 D. Sawers outlined the Board Chair requirements and approximate time involved.
   D. Sawers met with L. Hutt recently to discuss the new board chair requirements Time commitment is not as extensive as the previous period mainly due to the first IPS review. Some of the requirements include a representative of the board to sit on the selection panel for the Principal position. L. Stohr has volunteered to be on the selection panel. Representatives of the Board and in particular the Board Chair are required to meet with the IPS review panel for the next IPS review. Training programme for school board will be available. The training will consist of on-line modules and a few face-to-face modules.

4.3 Call for nominations for School Board Chair.
   Erik Stanton-Clements nominated for the role. No other nominations were offered. Uncontested.

4.4 Vote and appointment of Board Chair.
   No vote necessary. Erik Stanton-Clements appointed as Board Chairperson.

5.0 Independent Public Schools Delivery and Performance Agreement
5.1 This is a document produced by the Department of Education. No alterations can be made. To be signed by Board Chair and Principal

6.0 Reports and Operational Business
6.1 Kindy / PP classrooms restructure.
   Both Kindy / PP classrooms have over 20 students. 21 and 22 children respectively.
D. Sawers explained the restructure for Term 3. The numbers are over the recommended student numbers for this age group. Kindy children remain in the same class with the same teachers – they just change the days they are attending. Pre-primary students remain in the same classes. There have been a number of enquiries from families outside the Sawyers Valley area wanting to send children to this school. We also have some families shifting into the Sawyers Valley area who are interested in joining our school. We have to make room for students who live in our area. A third teacher will be needed to provide DOTT (Duties other than teaching) for the regular teachers in the early childhood classes. It was noted that the early childhood teachers are being very flexible in planning for the restructure. The parents involved are generally being very supportive.

### 7.0 Teaching and Learning

#### 7.1 Bright Paths

A new writing assessment program coming. Department of Education developed this program for moderating students’ writing. M Lloyd spoke to the board about the program. The program was developed by Dr. Sandy Helsinger. Eventually all schools will have the program for free. The objective is to assist in the levelling of student writing by teacher comparison - helping teachers to compare writing examples. It gives a score for teachers to work with. Results are immediate. We are hoping to have the program later in the year. Any writing examples including On-Entry writing examples can be used for bright paths. Writing examples will need to be assessed two a year to be effective. All teachers need to be on-board. The information from the program will assist as a guide for writing literacy programmes.

The delay in receiving NAPLAN results does not help in the development of literacy programmes.

The Bright Paths program provides us with longitudinal data. The program retains the documents for the child’s time at school.

Question was asked on how to introduce the programme to the parents and a suggestion to not use the words ‘this is where your child is expected to be’.

NAPLAN assessment will be on-line next year. Discussion was held on touch typing and how useful that skill could be especially if tests and exams are to move towards on-line.

Oral language and science also included in the Bright Paths program.

### 8.0 Other Business

Camp Australia. After school care. Before school numbers may not be enough. After school will be starting the first day of term 3. Before school care will also commence the beginning of term 3 but they need more children attending the morning session to continue. Mrs L. Lane is running Camp Australia at Sawyers Valley PS. Breakfast and afternoon tea is provided. Camp Australia at Mundaring Primary School run a school holiday program.

Suggested that Board members e-mail addresses are sent out to all Board Members. Board Members agreed.

Question asked is Protective Behaviours to be taught at school. Will be considered as part of the behaviour management program. To run this program a qualified / accredited provider is needed.

**Meeting closed at 7.40pm**  **Next meeting at Monday 1\textsuperscript{st} August 6.30pm staffroom**