



ISSUE 1

Tuesday 31 January

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Wednesday 1 February

Student Return Term 1

Thursday 2 February

Early Close 2.30pm

Friday 3 February

Lunch Order Day

Monday 6 February

Uniform Shop 2.45 -3.30pm

Friday 10 February

School Banking 8.30-8.45

P&C General Meeting 9.10am

NOTE: New Lunch Order Day
Lunch Orders are now on Fridays.
**A new menu is included in this
Newsletter**

Welcome back to our students and families for the 2017 school year. We hope you all had an enjoyable Christmas and restful holiday. This is an interim newsletter to ready families for Day 1 tomorrow.

A term planner has been included in this newsletter for you to print and keep on the fridge to update as events are published in the newsletter and information regarding assemblies, excursions/incursions is sent home via your classroom teacher.

It would be appreciated if each family could complete the Address and Contact Details form in this newsletter and return it to the office or your child's classroom teacher.

IMPORTANT - THRASS Charts - A spelling tool to be used by students from PP to Year 6 throughout the school.

Please purchase these as soon as possible as your child / children will begin using the charts from the start of the school year.

- ◆ Pre-primary to Year 3 - \$6.95
- ◆ Year 4 to Year 6 – \$4.95

The charts can be purchased from the front office, through the classroom or by online banking to our account.
Sawyers Valley Primary School ; BSB: 633-000; Account Number 150617231.

If paying by cash please provide the correct amount or you are welcome to make a 5 cent donation to the school.

Please pay as soon as possible to the classroom teacher, the school office or by online payment to the school account.

The charts will be issued to your child as soon as payment is received.

Kind Regards
Fiona Collopy
Principal

MISSION STATEMENT

Sawyers Valley Primary School aims to create and foster an environment where students become independent learners, enabling them to take responsible control of their lives and contribute meaningfully to society.

CLASSROOM STRUCTURE FOR 2017

CLASS TEACHERS

K/ PP	Room 3	Mrs Tonya Wood
K/ PP	Room 2	Mrs Carey Stewart / Ms Danielle Murphy
PP /1	Room 1	Mrs Kym Little (Mrs Sarah Duffus will relieve form Weeks 1-6)
1/2	Room 4	Mrs Helen Addison / Mrs Caroline Garcia
3	Room 6	Ms Lucy Blair
4 / 5	Room 5	Mrs Alison Charman / Mrs Melissa Jones
5 / 6	Room 4	Mrs Sharon Humphreys / Mrs Sheelagh Dennis
Performing Arts		Mrs Kimberley Shaw

EDUCATION ASSISTANTS

Room 1	- Mrs Hayley Wood / Mrs Jennifer Gunstone
Room 2	- Mrs Vanessa Bowen / Mrs Denise Winsor / Mrs Danae Warden
Room 3	- Mrs Kim Holmes / Mrs Denise Winsor
Room 4	- Mrs Marilyn O'Hare / Mrs Caroline Evans
Room 5	- Mrs Denise Winsor / Mrs Marilyn O'Hare
Room 6	- Mrs Sarah Newton / Mrs Caroline Evans
Room 7	- Mrs Margaret Cassidy
Literacy/THRASS support	- Mrs Jenny Ewen / Ms Sarah Harrison

ADMINISTRATION

Principal	Ms Fiona Collopy
Deputy Principal	Mr Andrew Johnston
Registrar	Mrs Lyn Liddle
School Officer	Ms Di Brown
Library Officer	Mrs Glenys Holling
Gardener	Mrs Fiona Kent
Cleaners	Mrs Tracey Hutchings and Mrs Eileen Copson

P&C GENERAL MEETING

We are holding our first meeting for 2017 on Friday 10 February.
The meeting will be held in the playgroup room at 9.10am.
To our new families, please come along and meet us and join in.

Things to Remember

ABSENCES

All absences must be explained in writing. Please send an explanation to your child's teacher as soon as possible after any absence which is then recorded on the Student Attendance Module.. Data is regularly electronically transmitted to Central Office and schools will contact parents if an attendance rate of 90% or below is observed. For a lower percentage rate, the Attendance Officer will visit families. The Education Act stipulates the role and responsibilities of the parent(s) in this regard.

LATENESS

Another concern is lateness. Children will be marked as late if they arrive 15 minutes or more after the school siren i.e. after 9.00am unless parents have made particular arrangements with the Principal. Similarly the Attendance Officer will contact parents if the data shows an ongoing problem. Students arriving late to class is disruptive to the class teacher and other students, and places the student arriving late under stress.

SCHOOL START AND FINISH TIMES

Students should not arrive at school before 8.30 am unless they are attending Before School Care with Camp Australia. The end of school siren is at 3.10 pm. Please collect children promptly after the siren. Children should not remain on the school site after school unless they are attending After School Care with Camp Australia.

The school has an earlier finish time on Thursdays at **2.30 pm on Thursdays**.

School commences at 8.50 am and finishes at 3.10 pm apart from Thursdays.

If children are to be collected during school time they must be signed out at the office prior to collecting them from class. This ensures adequate safety and care processes are in place.

Parents are also reminded that children should not be absent from school for regular appointments without discussion with the Principal and the implementation of the Private Tutor's Policy.

NOT HAT NO PLAY

Students must wear a broad brimmed hat to be allowed to go and play outside.

RED PINUP BOARD IN THE WET AREA

You will find copies of the following:

1. Absentee Notes
2. Uniform Price List / Order Form
3. Extended Absence Notification Form
4. Visual Image Permission Form
5. Lunch Order Menu / Price List

RETURNING STUDENTS BACK TO SCHOOL AFTER SIGNING THEM OUT

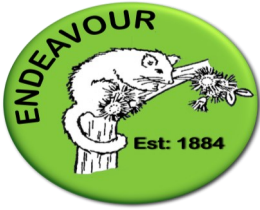
Please note that the school requires parents to sign their children BACK into school if arriving back from appointments as this helps us to ensure that all children are accounted for in the event of emergencies e.g. Bushfires.

HOLIDAYS

Parents considering taking children out of school for in term holidays are asked to discuss the issue with the principal, as per the Education Act regulations and complete a short request form.

INTERVIEWS

All teachers are available to discuss your child's progress at any time. It is recommended that an appointment is made to arrange a mutually convenient time so you can receive dedicated attention. Informal messages can of course be delivered without an appointment, but please consider the disruption this may cause to classes.



Address and Contact Details Update

Family Name/s _____

Address

Mum:

Dad:

Phone Numbers

Mum Home : _____

Mum Mobile : _____

Mum Work: _____

Dad Home: _____

Dad Mobile: _____

Dad Work: _____

Emergency Contact: _____

Emergency Contact: _____

Email:

Mum: _____

Dad: _____

Date: _____

The following items can be ordered one morning a week for delivery to your school at lunchtime.

Sandwiches - Can be toasted for 50c extra

Ham and cheese \$4.00	Cheese \$3.50	Vegetemite \$2.50
Chicken & mayo \$4.00	Chicken cheese & mayo \$4.50	
Add tomato 20c	or mixed lettuce 50c	or mayo 20c

School pies - our very own homemade pies with a puff pastry top \$3.80

Potato pies - similar to the school pies but with a big swirl of real mashed potato on top \$3.80

Sausage rolls - deliciously wrapped in our own hand made puff pastry \$3.80

Vegetarian sausage rolls - filled with rolled oats, ricotta cheese and herbs \$4.50

Tomato sauce 50c

Something from our homemade treats menu...

Gingerbread men \$3 Oat choc-chip cookies \$3

Gluten free peanut butter choc chip cooker \$3

Something to drink...

Juicee Crush 100% natural juices \$2.50

Apple, orange and apple & blackcurrant

Chocolate Milk and Strawberry Milk \$3

Meal Deal 1 - \$6.50

Pie/Potato Pie or Sausage Roll

Sauce & Juice Drink

Meal Deal 2 - \$8.50

Pie/Potato Pie or Sausage Roll

Sauce, Cookie & Juice Drink

Please have your orders ready by 8.50am on Friday.

All orders are to be written clearly on a brown paper bag with the correct money enclosed.

Lunches will be delivered to the school free of charge.

LUNCH ORDERS - Fridays

- ⇒ Write order on a paper bag
- ⇒ Place in the basket in their classroom by 8.50am
- ⇒ Make sure the classroom number and their name is on the bag
- ⇒ Orders are picked up by the Bay Tree Bakery and Cafe by 9.00am

CONTRIBUTIONS

- ◆ A voluntary contribution of \$60 for the first child
- ◆ \$55 for the second child
- ◆ \$50 for the third or more children
- ◆ Kindy and Pre Primary \$25 Art/Craft

This can be paid at the office by cheque, cash or direct deposit to our Bendigo Bank Account.

Account Name: Sawyers Valley Primary School
BSB: 633-000
Account Number: 150617231

Please ensure you put:

- ◆ child's name in the reference/description area
- ◆ What the payment is for
- ◆

You are more than welcome to make payments in installments



Sawyers Valley Primary School

An Independent Public School

UNIFORM SHOP ORDER FORM for 2017

Child's Name: _____ Room Number: _____

Contact Name and Phone Number: _____

Item	Sizes Available	Cost	Size Req.	Quantity	Total
Short Sleeved Polo Shirt	2, 4, 6, 8, 10, 12,	\$23.00			
	14, 16 & 18				
Zip Jacket	4, 6, 8, 10, 12, 14	\$27.00			
	16	\$30.00			
Faction Shirts (please circle faction) Red (Swans) Blue (Magpies) Yellow (Penguins)	4, 6, 8, 10, 12, 14	\$23.00			
	16	\$26.00			
Unisex Shorts	4, 6, 8, 10, 12, 14	\$15.00			
	16	\$18.00			
Skorts	4, 6, 8, 10, 12, 14	\$18.00			
Sport Skirts - while stocks last	4, 6, 8, 10, 12, 14	\$10.00			
Dress - Made to Order	4, 6, 8, 10, 12	\$36.00			
	14 & 16	\$40.00			
Brimmed Hats (please circle) Extra Small Small Medium Large		\$7.00			

Correct as of January 2017 Prices subject to change without notice

Order Total \$ _____

Placing an order:

- ❖ Place your order in the 'Black Uniform Shop Tin' located in the Wet Area
- ❖ If you have any queries, contact us by emailing svpspc@gmail.com

Payment can be made by:

- **Cash**
- **Cheque:** made payable to Sawyers Valley Primary School P&C Uniform Shop
- **Direct Deposit:** Sawyers Valley Primary School P&C **BSB:** 633-000 **Account:** 156818007

Various second-hand items are often available at \$2 per item - Enquire at the Uniform Shop.

Open Monday's 2:45pm - 3:30pm in the Bristol Building of Barlow Street

Term 1 Planner

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	30/1	31/1	1/2	2/2	3/2
2	6/2	7/2	8/2	9/2	10/2 P&C Meeting 9.10am
3	13/2	14/2	15/2	16/2	17/2
4	20/2 Board Meeting 6.30pm - Staf- froom	21/2	22/2	23/2 Faction Swim- ming Carnival Years 4-6	24/3
5	27/2	28/2	1/3	2/3	3/3
6	6/3 Labour Day	7/3	8/3	9/3 Interschool Swimming Carnival Years4-6	10/3
7	13/3	14/3	15/3	16/3	17/3
8	20/3 Board Meeting 6.30pm - Staf- froom	21/3	22/3	23/3	24/3
9	27/3	28/3	29/3	30/3	31/3
10	3/4	4/4	5/4	6/4	7/4